

Here is the listing of IDAs:

The Administrative Assistant to the Secretary of the Army is authorized to act for the Secretary of the Army on requests for all records maintained by the Office of the Secretary of the Army and its serviced activities, as well as requests requiring the personal attention of the Secretary of the Army.

Office of the Administrative Assistant to the Secretary of the Army

ATTN: JDHQSV-CA (FOIA)

Headquarters Service-Washington

Office of the Chief Attorney

105 Army Pentagon

Washington, DC 20310-0105

Phone: (703) 614-3497 Fax: (703) 693-5735

The Assistant Secretary of the Army (Financial Management and Comptroller) is authorized to act on requests for finance and accounting records.

Office of the Assistant Secretary of the Army (Financial Management and Comptroller)

ATTN: SAFM AO (FOIA)

109 Army Pentagon

Washington, DC 20310-0109

Phone: (703) 695-2320 Fax: (703) 614-1292

The Assistant Secretary of the Army (Research, Development, and Acquisition) is authorized to act on requests for procurement records other than those under the purview of the Chief of Engineers and the Commander, U.S. Army Materiel Command.

Office of the Assistant Secretary of the Army (Research, Development, and Acquisition)

ATTN: SFAE-ISA-IFR (FOIA)

Presidential Tower, Suite 11500

2511 Jefferson Davis Highway

Arlington, VA 22202-3911

Phone: (703) 604-7314 Fax: (703) 604- 7688

The Deputy Assistant Secretary of the Army (Civilian Personnel Policy) is authorized to act on requests for civilian personnel records, personnel administration and other civilian personnel matters.

Office of the Deputy Assistant Secretary of the Army (Civilian Personnel Policy) (FOIA)

ATTN: SAMR-CPP-SM

Director of Civilian Personnel Policy & Program Development Division

200 Stovall Street, RM 4S29 (Hoffman II)
Alexandria, VA 22332-0300
Phone: (703) 325-9985 Fax: (703) 325-3524

The Director of Information Systems for Command, Control, Communications, and Computers is authorized to act on requests for records pertaining to the Army Information Resources Management Program.

Office of the Director of Information Systems for Command, Control, Communications, and Computers
ATTN: SAIS-ZXA (FOIA)
107 Army Pentagon
Washington, DC 20310-0107
Phone: (703) 697-9061 Fax: (703) 695-3091

The Inspector General is authorized to act on requests for all Inspector General records.

Office of the Inspector General
ATTN: SAIG-ZXR (FOIA)
1700 Army Pentagon
Washington, DC 20310-1700
Phone: (703) 601-1093 Fax: (703) 607-5865

The Auditor General is authorized to act on requests for records relating to audits done by the U.S. Army Audit Agency. This includes requests for related records developed by the Audit Agency.

Office of the Auditor General
ATTN: SAAG-GC (FOIA)
3101 Park Center Drive, RM 1301
Alexandria, VA 22302-1596
Phone: (703) 681-4298 Fax: (703) 681-3308

The Deputy Chief of Staff for Operations and Plans is authorized to act on requests for records relating to strategy formulation, force development, individual and unit training policy, strategic and tactical command and control systems, nuclear and chemical matters, use of DA forces, and military policy records and reports, prisoner confinement, and correctional records.

Office of the Deputy Chief of Staff for Operations and Plans
ATTN: DAMO-ZXA-M (FOIA)
400 Army Pentagon
Washington, DC 20310-0400
Phone: (703) 614-2011 Fax: (703) 693-2088

The Deputy Chief of Staff for Personnel is authorized to act on requests for case summaries, letters of instruction to boards, behavioral science records, general education records, alcohol and drug prevention and control records. Excluded are individual treatment/test records, which are a responsibility of the Surgeon General.

Office of the Deputy Chief of Staff for Personnel
ATTN: DAPE-ZXI-IC (FOIA)
300 Army Pentagon
Washington, DC 20310-0300
Phone: (703) 695-3596 Fax: (703) 695-3195

The Deputy Chief of Staff for Logistics is authorized to act on requests for records relating to DA logistical requirements and determinations, policy concerning material maintenance and use, equipment standards, and logistical readiness.

Office of the Deputy Chief of Staff for Logistics
ATTN: DALO-ZXA (FOIA) 500 Army Pentagon
Washington, DC 20310-0500
Phone: (703) 697-4880 Fax: (703) 693-6652

The Chief of Engineers is authorized to act on requests for records involving civil works, military construction, engineer procurement, and ecology and the records of the U.S. Army Engineers, districts, laboratories, and field operating agencies.

U.S. Army Corps of Engineers
ATTN: CEHEC-OC (FOIA)
7701 Telegraph Road
Alexandria, VA 22315-3860
Phone: (703) 428-7329 Fax: (703) 428-7633

The Surgeon General is authorized to act on requests for medical research and development records and the medical records of active duty military personnel, dependents, and persons given physical examinations or treatment at DA medical facilities, to include alcohol and drug treatment/test records.

U.S. Army Medical Department
ATTN: MCFP (FOIA) 2050
Worth Road, Suite 13
Fort Sam Houston, TX 78234-6013
Phone: (210) 221-7826 Fax: (210) 221-8564

The Chief of Chaplains is authorized to act on requests for records involving ecclesiastical relationships, rites performed by DA chaplains and nonprivileged

communications relating to clergy and active duty chaplains' military personnel files.

Office of the Chief of Chaplains
ATTN: DACH-IMW (FOIA)
2511 Jefferson Davis Highway Suite 12500
Arlington, VA 22202-3907
Phone: (703) 601-1106 Fax: (703) 607-5828

The Judge Advocate General is authorized to act on requests for records relating to claims, courts-martial, legal services, and similar legal records. They are also authorized to act on requests for records, if those records relate to litigation in which the United States has an interest.

Office of the Judge Advocate General
ATTN: DAJA-AL (FOIA) 2200
Army Pentagon
Washington, DC 20310-2200
Phone: (703) 588-6785 Fax: (703) 588-0155

The Chief, National Guard Bureau is authorized to act on requests for all personnel and medical records of retired, separated, discharged, deceased, and active Army National Guard military personnel, including technician personnel, unless such records clearly fall within another IDA's responsibility. This authority includes, but is not limited to, National Guard organization and training files, plans, operations and readiness files, policy files, historical files, files relating to National Guard military support, drug interdiction, civil disturbances, construction, civil works and ecology records dealing with armories, facilities within the states, ranges, etc., Equal Opportunity investigative records, aviation program records and financial records dealing with personnel, operation and maintenance, and equipment budgets.

Office of the Chief, National Guard Bureau
ATTN: NGB-ADM (FOIA)
1411 Jefferson Davis Highway, Suite 10800
Arlington, VA 22202-3231
Phone: (703) 607-3193 Fax: (703) 607-3692

The Chief, Army Reserve is authorized to act on requests for all personnel and medical records of retired, separated, discharged, deceased, and reserve component military personnel, and all U.S. Army Reserve (USAR) records, unless such records clearly fall within another IDA's responsibility. Records under the responsibility of the Chief of Army Reserve include records relating to USAR plans, policies, and operations, changes in organizational status of USAR units, mobilization and demobilization policies, active duty tours, and the Individual Mobilization Augmentation program.

Office of the Chief, Army Reserve
ATTN: DAAR-ZXP (FOIA)
1421 Jefferson Davis Highway, Suite 1230
Arlington, VA 22202
Phone: (703) 601-0848 Fax: (703) 601-0839

The Commander, U.S. Army Materiel Command is authorized to act on requests for the records of AMC headquarters and its subordinate commands, units, and activities that relate to procurement, logistics, research, and development, and supply and maintenance operations.

U.S. Army Materiel Command
ATTN: AMCIO-F (FOIA)
5001 Eisenhower Avenue, Room 3W14
Alexandria, VA 22333-0001
Phone: (703) 617-8965 Fax: (703) 617-7721

The Commander, U.S. Army Criminal Investigation Command is authorized to act on requests for criminal investigative records of USACIDC headquarters and its subordinate activities. This includes criminal investigation records, investigation-in-progress records, and military police reports that result in criminal investigation reports.

U.S. Army Criminal Investigation Command
ATTN: CICR-FP (FOIA)
6010 6th Street, BLDG #1465
Fort Belvoir, VA 22060-5585
Phone: (703) 806-0468 Fax: (703) 806-0462

The Commander, U.S. Total Army Personnel Command is authorized to act on requests for military personnel files relating to active duty (other than those of reserve and retired personnel) military personnel matters, personnel locator, physical disability determinations, and other military personnel administration records, records relating to military casualty and memorialization activities, heraldic activities, voting, records relating to identification cards, naturalization and citizenship, commercial solicitation, Military Postal Service Agency and Army postal and unofficial mail service.

U.S. Total Army Personnel Command
ATTN: TAPC-PSO (FOIA)
200 Stovall Street
Alexandria, VA 22332-0404
Phone: (703) 325-4053 Fax: (703) 325-3008

The Assistant Chief of Staff for Installation Management is authorized to act on requests for records relating to planning, programming, execution, and

operations of Army installations. This includes base realignment and closure activities, environmental activities other than litigation, facilities and housing activities, and installation management support activities.

Office of the Assistant Chief of Staff for Installation Management

ATTN: DAIM-MD (FOIA)

600 Army Pentagon

Washington, DC 20310-0600

Phone: (703) 614-1442 Fax: (703) 693-6244

The Commander, U.S. Army Community and Family Support Center is authorized to act on requests for records relating to morale, welfare, and recreation activities, nonappropriated funds, child development centers, community life programs, and family action programs, retired activities, club management, Army Emergency Relief, consumer protection, retiree survival benefits and records dealing with DA relationships with Social Security, Veteran's Affairs, United Service Organization, U.S. Soldiers and Airmen's Home, and American Red Cross.

U.S. Army Community and Family Support Center

ATTN: CFSC-MS (FOIA)

4700 King Street, 2nd Floor

Alexandria, VA 22302-4414

Phone: (703) 681-7460 Fax: (703) 681-7465

The Commander, U.S. Army Intelligence and Security Command is authorized to act on requests for intelligence investigation and security records, foreign scientific and technological information, intelligence training, mapping and geodesy information, ground surveillance records, intelligence threat assessment, and missile intelligence data relating to tactical land warfare systems.

U.S. Army Intelligence and Security Command

ATTN: IAMG-C-FOI/PO (FOIA)

4552 Pike Road

Fort Meade, MD 20755-5995

Phone: (301) 677-4501 Fax: (301) 677-2956

The Commander, U.S. Army Safety Center is authorized to act on requests for Army safety records.

U.S. Army Safety Center

ATTN: CSSC-SJA (FOIA)

Fort Rucker, AL 36362-5363

Phone: (334) 255-2373 Fax: (334) 255-2266

The General Counsel, Army And Air Force Exchange Service is authorized to act on requests for AAFES records.

***Army and Air Force Exchange Service
ATTN: PL-C (FOIA)
P.O. Box 660202 Dallas, TX 75266-0202
Phone: (214) 312-3831 Fax: (214) 312-3456***

The Commander, U.S. Army Forces Command is authorized to act on requests for specified command records that are unique to FORSCOM.

***U.S. Army Forces Command
ATTN: AFCI-A (FOIA)
1777 Hardy Avenue, SW
Fort McPherson, GA 30330-1062
Phone: (404) 464-2552 Fax: (404) 464-4563***